

# **FAUQUIER COUNTY AIRPORT COMMITTEE**

## **MEETING SUMMARY**

### **REGULAR MEETING**

Monday, March 26, 2007 – 5:30 p.m.

Warrenton-Fauquier Airport – Conference Room

#### **1. Call to Order:**

The Chairman called the meeting of the Fauquier County Airport Committee to order at 5:43 p.m. on 26 March 2007 in the Warrenton-Fauquier Airport Conference Room, Midland, Virginia. In attendance were:

#### **Committee (Voting) Members:**

James W. Van Luven

Center District Representative

Charles M. Medvitz

Scott District Representative

Dennis Hunsberger

Citizen at Large

Bob Newman

Airport Tenant/Owner

Arthur Nash

Marshall District Representative

#### **County Staff:**

Tony Hooper

Deputy County Administrator

Michael Anderson

Airport Manager

Chrissy Kirby

Administrative Specialist

Vivian McGettigan

Director, Fauquier County Finance

#### **Staff:**

Steve Roszel, Sr.

Essar Aviation

Michelle Glitzner

Essar Aviation

John Hester

Leading Edge Aviation

#### **Absent:**

Frank Rader

Lee District Representative

Rick Gerhardt

Cedar Run District Representative

#### **Visitors:**

Jennifer Holloway

Chuck Tippet

David Fields

John Clifford

Ronald Gatewood

Rob Brooks

Tom Silbersiepe

**2. Adoption of Agenda:**

Jim Van Luven requested that items #8a and #8b be moved to Closed Session items #11a and #11b. Dennis Hunsberger moved and Bob Newman seconded a motion to adopt the March 26, 2007 meeting agenda, as amended. The motion carried unanimously.

**3. Citizens' Time:**

No one spoke.

**4. Adoption of the Minutes:**

Jim Van Luven moved and Dennis Hunsberger seconded a motion to adopt the February 26, 2007 meeting minutes. The motion carried unanimously.

**5. Update – Airport Manager:**

Mike Anderson presented the following report:

Airport Operations:

- Currently, there are no NOTAM's in effect.
- The Hangar Wait List has fifteen (15) individuals who have paid a deposit, up from fourteen (14). There was one (1) turnover since last report.
- Currently collecting rent on forty-seven (47) County hangars and nine (9) tie-downs.

Airport Construction and Maintenance Projects:

- Project Grants received from the Virginia Department of Aviation
  - Rogues Road Tree Removal – RC Lee, Inc. \$5,895.00 – Local Share \$1,179.00
  - Runway Number Change – Payne's Parking Design \$4,900.00 – Local Share \$980.00
- ILS and Obstructions
  - Two (2) trees at the Midland Church still need to be removed or topped. I will be having these looked at by an arborist for a professional opinion.
  - Multiple trees will need to be topped at and around Ebenezer Church for the new RVAV-GPS approach to Runway 32.
- Asphalt Repair
  - Will secure bids in April 2007 for hangar taxiways. State will provide assistance.
  - Bids will include entry road to be paid for by businesses utilizing the access road.

Airport Activities:

- Arrangements have been made to have the EAA B-17 here between August 29<sup>th</sup> and September 4<sup>th</sup>.

Committee held brief discussions on obstruction removal at the Airport.

Mr. Anderson briefed the Committee on the proposed security system for the gates accessing the Airport. Mr. Anderson advised the Committee that system installation should begin after July 1, 2007. Bob Newman suggested that a second key pad be installed on the inside of the gate. Mr. Newman expressed concern about exiting the Airport and suggested that Mr. Anderson continue researching entrance and exist procedures.

**6. Update – FBO:**

Steve Roszel, Sr. indicated that Flight School activities are on the rise.

John Hester stated that Leading Edge Aviation has begun performing multi-engine annuals and their customer base has widened.

**7. Update – Campbell and Paris Engineers:**

Staff from Campbell and Paris Engineers was unable to attend.

Tony Hooper briefed the Committee on the following:

- Resolution to the water issues in T-Hangars 3 and 4 continues
- ALP Draft is complete and will be available for review in the near future
- Punchlist items for the AWOS installation is in progress
- Runway projects are now officially complete and closed

**8. Update – Tony Hooper:**

Tony Hooper indicated that discussions continue on the construction of Clear Span Hangar #1. Mr. Hooper advised the Committee that the RFP has not yet been awarded since negotiations are still in progress. Upon completion of all negotiations, final agreement will be presented to the Committee for review and approval.

Committee held brief discussions on Storm Water Management at the Airport. Mr. Hooper indicated that the Master Plan update will contain utilities and storm water management. Mr. Newman suggested speaking with Manassas Airport regarding their Storm Water Management.

**9. Roundtable:**

No discussions were held.

**10. Closed Session:**

**Jim Van Luven moved that the Fauquier County Airport Committee meet in Closed Session to discuss Items 11a and 11b in accordance with Virginia Code 2.2-3711(A)(5). Bob Newman seconded the motion.**

Jim Van Luven moved that the Fauquier County Airport Committee reconvene into the regular Airport Committee meeting. Bob Newman seconded the motion.

**By roll call, please indicate yea or nay that during said closed session only matter discussed were those lawfully exempted from open meeting requirements and identified in the motion by which closed session was convened.**

|                          |            |
|--------------------------|------------|
| <b>Jim Van Luven</b>     | <b>YEA</b> |
| <b>Bob Newman</b>        | <b>YEA</b> |
| <b>Dennis Hunsberger</b> | <b>YEA</b> |
| <b>Chuck Medvitz</b>     | <b>YEA</b> |
| <b>Arthur Nash</b>       | <b>YEA</b> |

Tony Hooper presented the Committee the revised Fixed Base Operator (FBO) contract which allows for the Fauquier County to provide Fueling/Flight Line Services at Warrenton-Fauquier Airport effective April 30, 2007. Jim Van Luven motioned that the revised FBO Contract be forwarded to the Fauquier County Board of Supervisors for consideration during their April 12, 2007 Board Meeting. Bob Newman seconded the motion. The motion passed unanimously.

With no further business Chuck Medvitz moved and Dennis Hunsberger seconded to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 7:15 p.m.

The next Airport Committee meeting will be Monday, April 30, 2007.